



# **CASS COUNTY JAIL**

## **Annual Report Prison Rape Elimination Act (PREA)**

***2022***

***Submitted by:***

***Lt. Chad Violet – PREA Coordinator***

***Capt. Andrew Frobig – Jail Administrator***

### **Cass County Sheriff's Office – Mission Statement**

In partnership with our neighbors, we proudly serve and protect. With unequivocal compassion, dedication, and commitment to excellence, we foster a safe community for all.

### **Cass County Jail – Mission Statement**

It is the mission of the Cass County Jail to provide a safe and secure confinement for lawfully committed inmates or detainees in compliance with standards set forth by the North Dakota Century Code and the North Dakota Administrative Jail Rules. The primary goal of the jail will be to provide for the safety of Cass County citizens by detaining lawfully committed inmates in the most efficient and cost-effective manner possible.

The jail will be managed in a manner that will foster a positive atmosphere between staff and the inmate population, with the expectation that mutual respect will be given at all times. This will be accomplished by employing well-trained and motivated jail staff, maintaining a safe and secure physical plant, and providing inmate programs that will offer an opportunity to prepare for eventual reintegration into the community. Inmates will be held accountable for their actions, and incentives for good behavior will be provided through a classification system that rewards positive behavior. We will strive toward the goal that inmates will leave this facility in at least the same, and preferably better, condition as when they arrived.

## ***Purpose Statement***

*The Prison Rape Elimination Act (PREA) requires the Cass County Jail to prepare and publish an annual report on efforts to prevent and respond to sexual abuse and sexual harassment of inmates. The standards established by PREA can be found in the U.S. Code of Federal Regulations 28 C.F.R Part 115.*

*PREA was signed into law in 2003, and the final rule establishing PREA Standards was published in 2012. These standards were written with the intent of eliminating sexual abuse and sexual harassment of persons incarcerated or held in alternative confinement throughout the United States.*

*The Cass County Jail is a Grade 1 Facility as established in Facility Standards published by the North Dakota Department of Corrections and Rehabilitation and is therefore subject to the specific PREA Standards established for Adult Prisons and Jails. Per those standards, the Cass County Jail has adopted all required elements that pertain to preventing, detecting, responding, training, investigating, and reporting all allegations of sexual abuse and sexual harassment.*

*The Cass County Jail has established a comprehensive PREA program to establish and maintain compliance with the published standards and has adopted a Zero Tolerance Policy for any form of sexual abuse and sexual harassment within the jail facility. All employees, volunteers, contracted service providers (collectively referred to as "Staff"), guests of the facility, and persons incarcerated within the facility are held accountable to the PREA Standards, and all are provided with varying levels of training and education to establish their various roles and responsibilities under PREA.*

## **Reporting Options**

*The Cass County Jail will accept and investigate any allegation that PREA Standards have been violated. Such allegations can be made by any inmate, by any staff member, and by any third party.*

*Upon intake to the facility, inmates are provided with several options for reporting sexual abuse and sexual harassment. Staff are provided with multiple options for reporting, and the general public is notified of options via the county website and literature available at the jail.*

*Inmates may report PREA allegations in the following ways:*

- 1. Verbally, by telling any staff member.*
- 2. In writing, by submitting any one of several different forms such as inmate requests, grievances, or simply a note/letter on plain paper.*
- 3. Via Phone Hotline, using the inmate phones with a designated shortcut code which bypasses the standard pin# entry, and provides a free option for leaving a recorded message that is accessible only by designated staff.*
- 4. Via a 3<sup>rd</sup> Party, by requesting any other person to report an allegation on their behalf.*
- 5. To an outside agency. Inmates may contact the local Rape and Abuse Crisis Center free of charge, to speak confidentially with an advocate. Inmates can also report allegations to the ND Department of Corrections and Rehabilitation or the US Marshals Service, with contact information for both entities posted in all inmate housing areas.*

*Facility Staff are mandated to report allegations, observations, and suspicions of conduct which violates our PREA Policy, and can do so in the following ways:*

- 1. By reporting immediately to a facility supervisor.*
- 2. By reporting directly to the PREA Coordinator or the Jail Administrator.*
- 3. By reporting directly to the Office of Professional Standards.*
- 4. By reporting directly to the ND Department of Corrections and Rehabilitation.*

*The general public can report allegations using any of the staff reporting options and can also report using an email link posted on the county website that links directly to the PREA Coordinator.*

*All reports and allegations can also be made anonymously.*

### ***Processing of Allegations***

*When an allegation is received, the first priority is to take whatever immediate action is necessary to protect the alleged victim. The PREA Coordinator will be notified of all allegations as soon as possible, regardless of the initial method used to make an allegation.*

*In cases where sexual abuse is alleged, and is recent, the alleged victim will be provided with access to appropriate medical care without delay. Victims will be offered the services of a sexual abuse advocate throughout the response and investigation process.*

*Where allegations involve a potential criminal violation committed by another inmate, a volunteer, or a contracted service provider, a criminal investigation will be conducted as a priority, with the case referred to the Cass County Sheriff's Office.*

*Where allegations involve a potential criminal violation committed by an employee, the matter will be referred to an outside law enforcement agency for criminal investigation.*

*If the allegation does not involve a criminal violation, but a violation of policy committed by a staff member, the matter will be referred to the Office of Professional Standards as a priority. Once that investigation is concluded, a PREA Investigation will proceed.*

*If the allegation does not involve a criminal violation and the misconduct was committed by another inmate, a PREA Investigation will proceed without delay.*

*Criminal and OPS investigations are prioritized so that potential criminal prosecutions and staff misconduct investigations will not be compromised, and to prevent those investigations from conflicting with each other. Any information obtained during a criminal investigation, or an OPS investigation, can be considered*

*during the PREA investigation. The burden of proof to substantiate a PREA allegation is Preponderance of the Available Evidence.*

*While all substantiated PREA allegations involving criminal conduct are referred to the State's Attorney, the decision to prosecute is solely at their discretion and will be based on established evidentiary standards for criminal matters.*

### ***Summary of Actions and Achievements***

In 2022, the Cass County Jail completed renovations and expansion of the booking and intake area. As part of this effort, an ongoing project to upgrade existing cameras and install additional cameras was also completed. The jail finalized the installation of high-definition surveillance cameras throughout all inmate-accessible areas where there is not an expectation of privacy. This brought the total facility camera count to 234. Data storage was also increased, giving us a maximum retention period of 60 days for all video footage of every camera, as well as enhanced search, review, and archiving capabilities for specific video footage. Monitors were also installed in all areas to provide for additional observation of multiple cameras in each area of responsibility.

Ongoing vacancies and staff turnover continued to be an issue throughout 2022. Significant overtime was required in order to maintain minimum staffing levels, but we were able to achieve full coverage and never operated below the PREA Minimum Staffing Plan established under §115.11.

Training efforts were a primary area of attention during 2022, including a revision to schedules and structure of initial employee training. Starting in 2022, new hire classes were held every other month, and prior to beginning on-the-job training, all new employees began attending nearly 4 weeks of classroom instruction. This initial orientation training now includes the full Basic Employee level PREA Training required under §115.11, as well as the full ND Correctional Officer Basic Training certification as approved by the ND POST and required with the first year of employment by the ND Dept of Corrections and Rehabilitation. Biennial PREA Refresher Training was also held for all security staff in 2022.

In the summer and fall of 2022, we attempted to secure a PREA Auditor but were unable to locate any eligible candidates with availability. Toward the end of the

year, we began advertising again with a priority of securing an Audit before Summer of 2023, given that our last final audit report was issued in May of 2020.

In 2022, there was only one substantiated PREA allegation, involving inmate-on-inmate sexual harassment. No cases of sexual abuse were determined to have occurred.

*Data regarding allegations received during 2022, sorted by the determined outcome of each type of allegation, can be found on the following pages.*

## **CASS COUNTY JAIL – PREA STATISTICAL DATA 2022**

### *§115.89 Data Storage, Publication, and Destruction*

*The following data is published, with all identifying information removed, for the purposes of compliance with PREA reporting requirements. This data is public information available upon request and intended to be published on the facility website.*

*Each investigation must be listed as one of four outcomes:*

*Substantiated - which is a determination that the allegation did occur;*

*Unsubstantiated - which is a determination that insufficient evidence exists to determine whether or not the event occurred;*

*Unfounded - which is a determination that confirmation exists that the alleged conduct did not occur (or was not PREA reportable conduct);*

*Ongoing Investigation - which is a determination that the case is still under investigation and a final determination has not yet been made.*



*TOTAL ALLEGATIONS SUBMITTED AND INVESTIGATED IN 2022*

**Inmate on Inmate Sexual Harassment Allegations = 13 total**

Substantiated	1
Unsubstantiated	4
Unfounded	8
Investigation Ongoing	0

**Inmate on Inmate Sexual Abuse Allegations = 4 total**

Substantiated	0
Unsubstantiated	0
Unfounded	4
Investigation Ongoing	0

**Staff on Inmate Sexual Harassment Allegations = 2 total**

Substantiated	0
Unsubstantiated	0
Unfounded	2
Investigation Ongoing	0

**Staff on Inmate Sexual Abuse Allegations = 1 total**

Substantiated	0
Unsubstantiated	0
Unfounded	1
Investigation Ongoing	0

### ***Reporting to Other Facilities***

*§115.63 of the PREA Standards requires that:*

- (a) Upon receiving an allegation that an inmate was sexually abused while confined at another facility, the head of the facility that received the allegation shall notify the head of the facility or appropriate office of the agency where the alleged abuse occurred.*
- (b) Such notification shall be provided as soon as possible, but no later than 72 hours after receiving the allegation.*
- (c) The agency shall document that it has provided such notification.*

*The Cass County Jail received 0 reports from other agencies in 2022 under standard 115.63, both of which were determined to have been previously reported and investigated.*

*The Cass County Jail forwarded 1 allegation(s) of sexual abuse in 2022 under standard 115.63 where a Cass County Jail inmate alleged to have been sexually abused in another facility.*