
SUBJECT: USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

ADOPTED DATE: SEPTEMBER 7, 2021

PAGE 1 OF 2

Authorization & Funding Provided:

The American Rescue Plan Act (ARPA) was signed into law on March 3, 2021. The legislation includes authorization of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) distributed directly to local governments, including Cass County.

Cass County Government is scheduled to receive \$35,336,410, distributed in two tranches. The first (\$17,668,205) was received in May of 2021. The second (\$17,668,205) is scheduled for distribution in May of 2022.

Eligible & Prohibited Uses of SLFRF Funds:

Guidance regarding eligible uses of SLFRF funds and reporting requirements is provided by the United States Department of Treasury in the *Interim Final Rules* ([link provided to full document](#)) and is subject to updates. The *Interim Final Rules* describe in great detail examples of eligible expenses as well as prohibited uses of SLFRF funds.

Eligible uses of SLFRF funds generally fall into one of four categories:

- Responding to the public health emergency or its negative economic impacts.
- Providing premium pay to eligible workers
- Providing government services (providing for lost revenue)
- Making necessary investments in infrastructure

Prohibited uses of SLFRF funds include:

- Contributions to pension systems
- Backfilling reserves
- Funding litigation expenses

U.S. Treasury Reporting Requirements:

Reporting requirements vary by size and type of organizations receiving SLFRF Funds.

Reporting requirements applicable to Cass County include:

1. Submission of Interim Report by August 31, 2021 (Activity to July 31, 2021)
2. Submission of first Quarterly Project & Expenditure Reports by October 31, 2021 (Activity to September 30, 2021)
3. Ongoing Quarterly Project and Expenditure Reports are due 30 days after the end of each quarter through June 30, 2026 (due July 31, 2026) or until all funds are expended and reported, whichever occurs first.

SUBJECT: USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

ADOPTED DATE: SEPTEMBER 7, 2021

PAGE 2 OF 2

Commission Authorization Required for Expenditure of SLFRF Funds:

Funding requests to utilize SLFRF funds will be considered in accordance with existing Cass County policy for authorization for use of funds. In addition to all other policy requirements proposing departments or outside agencies will provide a completed Project Description/Eligible Use Worksheet at the time the funding request presented to the Commission for consideration.

Utilization of Funds:

Within the authorized use guidelines provided by the U.S. Treasury, SLFRF fund recipients have wide latitude to identify and fund projects or initiatives that are most beneficial to the recipient organizations. Consideration of an expenditure by the Board of Commissioners or submission of a funding requests/project proposal in no way obligates the Commission to approve and fund a request, even if it is an authorized use according to U.S. Treasury guidelines.

Project Documentation/Auditing:

Projects shall meet all requirements as determined by County Finance Office including completion of a Schedule of Expenditures and Financial Awards as required by law.

HISTORICAL REFERENCE DATE: September 7, 2021



SLFRF Funding & Eligibility Summary

(Project Title)

(Date)

Prepared by: (Author & Position)

- I. Background:** (General information about background and current state pre-COVID.)
- II. Impact of COVID-19:** (How was background & current state was impacted by COVID)
- III. Intended Result Summary:** (Describe the intended result of this SLFRF expenditure)
- IV. Solution Costs:** (Anticipated budget & funding request)
- V. Estimated Beginning & Completion date of project/expenditure:**
- VI. Program area of the American Rescue Plan:**
(*Authorized use category within Interim Final Rules*)
 - i. Responding to the public health emergency or its negative economic impacts
 - ii. Providing premium pay for eligible workers
 - iii. Providing government services (providing for lost revenue) &
 - iv. Making necessary investments in infrastructure