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SUBJECT: COUNTY COMMISSIONERS

ADOPTED DATE: OCTOBER 15, 2007

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NDCC 11-11-05. MEETINGS OF BOARD -- TIME AND PLACE.

"The board of county commissioners shall meet and hold sessions for the transaction of business at the courthouse, or at the usual place of holding court, in the first week of January, April, July, and October of each year, and may adjourn such meetings from time to time. The county auditor shall have power to call special sessions when the interests of the county demand it. The chairman of the board, or a majority of the members thereof, may call special sessions upon giving five days' notice of the time and object of the meeting by publishing the notice in the official newspaper of the county, or by giving personal notice, in writing, to all the members of the board."

#### COMMISSION MEETING SCHEDULE

Regular meetings of the Cass County Board of Commissioners shall be held at 3:30 PM on the first and third Monday of each month. If Monday is a holiday, the Board of Commissioners will meet at 3:30 PM on Tuesday that week. All meetings of the Cass County Board of Commissioners are held at the Courthouse, unless otherwise stated.

#### DEPARTMENT ROTATIONAL MEETINGS

Rotational department meetings are held in the Commission Room prior to each regularly scheduled meeting of the Cass County Board of Commissioners. The schedule of rotational department meetings will be printed on the Commission agenda for each meeting.

#### BUILDING ACCESS TO MEETINGS

Anyone planning to attend meetings of the Cass County Board of Commissioners after 5:00 PM who is not already in the building will need to make arrangements with county staff, since the building is secured after 5:00 PM.

HISTORICAL REFERENCE DATE: FEBRUARY 19, 1991  
MAY 4, 1992