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SUBJECT: COUNTY RECORDS

ADOPTED DATE: OCTOBER 6, 2008

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Upon a request for a copy of specific public records, an entity shall furnish the requester one copy of the public records requested. The right to access public records belongs to all persons equally, therefore the identity of the requester and the purpose of the request are generally irrelevant.

A request for a public record need not be made in person or in writing. A verbal request in person or by telephone has the same effect as a "formal" written request.

HISTORICAL REFERENCE DATE: JULY 18, 1989  
MAY 4, 1992